

Colorado TBI Trust Fund Work Groups For Committees and Discussion Board Meetings

Date: ___February 12, 2016___7am-7:30am_____

Committee Chair: Sena Harjo

Attendance: Sena, Judy, Liza, Danny, Bill, Britney, Helen

Potential Areas of Discussion

- Follow-up on action items from last meeting
- Action Items from Strategic Plan
- Problems/Obstacles
- Success and achievements

Discussion Item	Action Plan / Suggestions / Status on Performance	Person Responsible and Due Date
Introduce Britney Matern – Committee Volunteer	Introduce Britney Matern	Sena Harjo 2-12-16
Present future ‘Big Event’ idea to full board	Notes from 1-29-16 meeting: GIANT event - 1. Time line- Summer? March / April? March 2017? Time to plan? 2. Agenda – What is TBI? How intimate do we want the event? What is the purpose? What trying to accomplish? Is it for providers? Is it for Survivors? What is the goal of the event? Communication – How and Why? Connecting the whole range of TBI community? 3. Venue location/costs- Convention center. BELLCO, Bronco stadium, PPA 4. Food- 5. Speakers- 6. Travel for speakers- 7. Pay for Speakers- 8. In Kind- 9. Advertisement- who is our target audience? 10. Other logistics- 11. Event planner? 12. Partners- BIAC	Sena Harjo 2-19-16 with committee during the committee meeting update
Take Town Hall meeting to board	Create the 3 committees (content, locations/food, invites) Proposed date of event: April 15 or 16, 2015 Notes from 1-29-16 meeting: Denver Town Hall Meeting - April? Can we still do a smaller event this spring? 100-200 people, \$1200 cost maybe, use same/similar agenda as Grand Junction	Committee 2-19-16
Liza update	Some locations that the Office of Behavioral Health uses for large conferences that also allow catering/food. Here are the top five locations that we use and are very	Liza Next committee meeting or work

	<p>reasonable:</p> <ol style="list-style-type: none"> 1. Englewood Civic Center - 1000 Englewood Pkwy, Englewood, 80110 303.762.2300 (fee) 2. The Summit Conference & Event Center, 411 Sable Blvd, Aurora, 80011 303.343.3833 (fee) 3. Denver Museum - Schlessman Hall eventinfo@denverartmuseum.org 303.867.0696 (fee) 4. Denver Merchandise Mart - 451 E 58th Ave, Ste 4270, Denver 80216 303.292.6278 (fee) 5. Franciscan Event Center - 6553 S Revere Pkwy, Centennial, CO 80111 (303) 790-0477 (fee) 6. Fort Logan Auditorium- 3550 W. Oxford Ave, Denver, CO 80236 (holds 250 max) 303.866.7421 (no cost) 	<p>group (completed 2-12-16)</p>
Bill update	<p>Reached out, no response yet, waiting to hear back. Also connecting to possibly more speakers this weekend at a premiere.</p>	<p>Bill Next committee meeting or work group</p>
Judy update	<p>Has convention center contact in hand waiting to see what board decides, possibly looking for smaller location for town hall</p>	<p>Judy Next committee meeting or work group</p>
Helen update	<p>Checked into PPA- booked and unavailable. What about in the tech center area? Location not down town? Helen reaching back out to PSA</p>	<p>Helen Next committee meeting or work group</p>
Danny update	<p>Still available April 15-16, open if need to possibly change dates (May/ June) or locations (CSU, CU Boulder, Anschutz,). Possible agenda for town hall sent out to committee, can confirm when event details figured out</p>	<p>Danny Next committee meeting or work group</p>
Sena – new assignment	<p>Will look into MHUW, Clayton, Auraria campus for location</p>	<p>Sena Next committee meeting or work group</p>
Britney - new assignment	<p>Look into locations, possibly hotel banquet</p>	<p>Britney Next committee meeting or work group</p>